

A NOTE FOR BOOKKEEPERS OR ACCOUNTANTS

Cici's Pizza is a Point of Sale business that provides a receipt for payment at the time of sale. Because of this, we do not issue "invoices" in advance of a sale. Please use the Special Group Pricing below to calculate the payment amount ("quote") for your group and a receipt will be provided upon payment

Special Pricing & Conditions for Groups

CiCi's Pizza works hard to provide you with a remarkable group dining experience. Please understand that the following conditions are in place to guarantee you the time and attention you deserve and to ensure a quality dining experience for all of our guests and groups.

Special Group Pricing

- Head Start and Elementary (2yrs to 5th grade) **\$5.00 Buffet & Drink Combo (with tax ex form)**
- Middle & High School (6th to 12th grade) **\$10.00 Buffet & Drink Combo (with tax ex form)**
- Parents & Chaperones **Current Menu Price (cannot be tax-ex)**
- Teachers, Coaches & Bus Drivers **No Charge (limit 2 teachers and 1 driver per 30 students. Limit 3 coaches per team)**

The Cost of Doing Business

I attest that the information I have provided is true and accurate to the best of my knowledge. I understand that by signing this contract, I am entering into a legally enforceable contract that enables Pizza People, Inc to pursue full payment for the spaces reserved should I fail to report for my reservation. I understand that I/my organization **will** receive an invoice for failing to report for our reservation. I understand that I/my organization **will** receive an invoice for incorrect reservations made on behalf of myself or responsible party, be it wrong CiCi's location, wrong restaurant entirely, or incorrectly booked date or time. I understand that I/my organization **will not** receive a refund/credit for bringing fewer students than for which our check is written. I understand that CiCi's incurs costs associated with each reservation, including but not limited to: added labor costs, added food and preparation costs, rejected revenue from the general public due to holding space for the organization. Cancellations are allowed up to 24 hours in advance and must be made in writing to lakecharlescicis@gmail.com. Cancellations after this time will receive an invoice for the added food prep and labor costs associated with preparing for your visit.

Space Constraints and Timeliness of Arrival

I understand that space **will be reserved** for my organization and that my reservation guarantees placement over all other dine-in traffic. I understand that I/my school should not arrive more than 15 minutes *prior* to the stated time of arrival and that doing so may cause a delay in service until our scheduled time for the purpose of properly preparing the buffet/dining area for my reservation. I understand that if my arrival time exceeds 15 minutes *beyond* my reserved time, I grant CiCi's Pizza permission to begin filling my reserved space with general seating or other scheduled groups on a first come-first serve basis. I understand that CiCi's Pizza can accommodate a maximum of **190 people in the restaurant and 110 people in the arcade for a total of 300 maximum occupancy** at any given time and that my group may not be the only scheduled group during my reserved time frame. I understand that CiCi's Pizza will use the information I have provided to properly schedule my group as well as other groups and that CiCi's Pizza will do everything in its power not overbook the restaurant. **I understand that CiCi's Pizza will only reserve the number of seats listed on this form and that teachers, chaperones and parents not listed on this form will not be guaranteed seating.**

New Game Room Protocol

I understand that the new game room operates on game cards, not quarters, and CiCi's Pizza is not able to exchange large volumes of quarters for cash. **I agree to instruct my students to bring dollar bills in \$1, \$5, \$10 and \$20 face values only** as CiCi's does not carry a large quantity of small bills to exchange for game room use. Children must be supervised by adults at all times. The Game Room is monitored by CCTV. Any extraneous horseplay, climbing or otherwise damage to games by members of your organization will be personally held responsible for damages.

Sales Tax Application

I understand that if my organization is tax exempt, a tax exemption form must accompany payment. Failure to provide proper tax-ex documentation by the date of service will result in being charged the appropriate amount of tax at the time of sale. I understand that I/my school will be charged tax at the rate of 10.20% if I do not provide the proper documentation with this form or on the date of service. I also understand that in order to receive tax exemption status, payment must be made as one singular transaction. The state of Louisiana does not allow tax exemptions for individual persons or transactions. I understand that if (any of) the members of my organization are paying individually, they are not covered under tax exemption laws and will be charged the appropriate tax at the time of sale. I understand that the price quoted is guaranteed for this reservation only and prices are subject to change on future orders and on orders that require special accommodations.

Right to Refuse Future Service

This CiCi's Pizza location is a privately owned franchise and reserves the right to refuse service for any justifiable reason it deems appropriate. Should it become necessary to enforce these rights, the actions causing our decision will be noted and reviewed for future reservation requests.

By checking the box on the previous page, I certify that I have read and understand all of the conditions of my group reservation.